

**Raritan Township Fire Company #21**  
**303 South Main Street**  
**Flemington, N.J. 08822**  
**(908) 782-6500 fax (908) 782-3111**

***Guidelines and Instructions for New Members***

All prospective members will:

- 1) Meet with membership person and fire officer. At this time, you will be given additional instructions on what paperwork needs to be filled out, including the Relief Waiver and what other interviews need to be made.
- 2) YOU MUST ATTEND DRILLS EVERY MONDAY NIGHT even during the time it takes to fill out the paperwork, complete the interviews, and begin the probationary period. The only meeting you are not required (or allowed until you are voted in) to attend is the Department Business meeting, which is held on the first Monday evening of the month.
- 3) Your application may take up to 2 months to be approved since it needs to be processed through the township and then the department at their respective regular meetings.
- 4) Gather and make copies (for your file) of:
  - a. drivers license
  - b. relevant fire courses, e.g. Basic Fire I
  - c. advanced medical or emergency training, e.g. CPR, EMT
  - d. other fire training, e.g. fire brigade, hazmat, etc.
  - e. safety courses
- 5) Every prospective member and cadet must have a medical exam done at:  
Hunterdon Medical Center, Rt 31 S.  
Occupational Health  
(908) 788-6100 ext. 6146  
Hours: Mon – Fri 8:00 a.m. to 4:30 p.m. Wed 8:00 a.m. to 6:30 p.m.

You must have with you:

- a. N.J. State Relief Form (a copy if over 45 or a cadet)
- b. Medical Fitness Report
- c. ID Tag Form that you must fill out as much as you can (also know as your Accountability Tag Form)

**Note:** The hospital will usually mail back the State Relief Form, but if you are given it back, return it to the Fire Department.

Bring all forms back to the membership chairperson or put it in the mailbox (radio room).

